

Request for Proposal (RFP) for Property Cleanup Services

Tooele City Corp.
90 North Main Street
Tooele, Utah 84074
September 25, 2026

Proposal Submission **Deadline:** October 29, 2026 at 2:00 P.M.

INTRODUCTION

Tooele City Corp. is seeking qualified contractors to provide cleanup services on properties located throughout the City. The scope of work includes the removal of weeds, trash, junk, and junked vehicles. Services will be provided on multiple public and private properties currently identified, and then on an as-needed basis through June 30, 2028.

SCOPE OF WORK

Contractor shall provide the following services on identified properties:

- Removal of overgrown weeds and vegetation.
- Removal of trash, debris, and junk materials.
- Towing/removal and proper disposal of junked or inoperable vehicles.
- Legal and environmentally responsible disposal of all waste materials.
- Documentation (before and after photos, work summary, etc.)

Contractor must comply with all local, state, and federal regulations, including those pertaining to vehicle removal and disposal.

PROPOSAL REQUIREMENTS

Proposals must include the following:

- Company name, address, and contact information.
- Relevant experience and qualifications.
- Description of equipment and personnel.
- General pricing per property:
 - Hourly price per location for standard overgrown weeds and vegetation removal (Assuming a 3 person crew and 4 hours/location, plus all equipment, materials, hauling/disposal, and all other costs needed to complete the work)
 - Hourly Price per location for standard trash, debris and junk materials removal (Assuming a 4 person crew and 8 hours on-site, plus all equipment, materials, hauling/disposal, and all other costs needed to complete the work)

Separate line-item pricing for junked or inoperable vehicle removal, per each vehicle

- Any minimum charges or trip fees, if applicable.
- Estimated response time after notification.
- Proof of insurance and business licensing.
- References from at least three (3) recent similar projects, and work with past municipal clients.

CONTRACT TERM

The contract will be effective from the award date through June 30, 2028, with the option for renewal or extension upon mutual agreement.

EVALUATION CRITERIA

Proposals will be evaluated based on the following:

- Cost effectiveness and clarity of pricing.
- Experience and qualifications.
- Responsiveness and availability.
- Quality of references.
- Compliance with City requirements.

SUBMISSION INSTRUCTIONS

Sealed proposals will be received by the Tooele City Recorder in Room 227, of Tooele City Hall located at 90 North Main, Tooele, Utah 84074 until 2:00 P.M. on Thursday, October 29, 2026, and then at said office will be publicly opened and read aloud. Electronic proposals will not be accepted. Late submissions will not be considered.

RESERVATION OF RIGHTS

Tooele City reserves the right to:

- Reject any or all proposals.
- Waive any informalities or irregularities.
- Select the proposal deemed most advantageous to the City.

Any questions regarding this RFP should be submitted in writing to ffinai@tooelecity.gov. Responses to inquiries will be provided promptly to all prospective proponents.



AGREEMENT

TOOELE CITY CORPORATION, a municipal corporation of the State of Utah, (hereinafter "City"), and _____ [NAME] of _____ [ADDRESS], a(n) _____ [individual/company type], (hereinafter "Contractor") enter into this Agreement on the _____ day of _____, 20____ (the "Effective Date").

Now, therefore, in consideration of the promises contained in this Agreement, the City and the Contractor agree to the following:

1. Services (Scope of Work). The Contractor shall provide the following services to the City: Removal of overgrown weeds and vegetation, removal of trash, debris, and junk materials, towing/removal and proper disposal of junked or inoperable vehicles, legal and environmentally responsible disposal of all waste materials, documentation (before and after photos, work summary, etc.)
2. Disclaimer of Right of Control. Contractor shall perform its duties competently. The City disclaims any right to control the Contractor's performance of the Services.
3. Compensation.
 - a. Rate. The City shall pay the Contractor the hourly and/or unit bid prices as shown on the Bidders Proposal for the respective work elements. The Contractor shall submit work orders for each project location to the City for review and approval prior to commencement of work at each location. The total Contract amount shall not exceed \$20,000 for fully performing the Services, pursuant to invoice.
 - b. Total Cost Contract. This Agreement is a "Total Cost Contract." The contract Rate includes all costs and expenses associated with the provision of the Services.
 - c. No Benefits. The parties specifically agree that as an independent contractor, Contractor neither claims nor is entitled to benefits accorded City employees.
4. Term of Agreement. Contractor shall fully perform the Services by June 30, 2028, renewable upon agreement of both parties.
5. Termination. The City may terminate this Agreement at any time. Should the City terminate this Agreement prior to the Services being fully performed, the City shall pay for those Services performed.
6. Indemnification and Insurance.
 - a. Contractor Liability Insurance. Contractor shall obtain and maintain liability insurance in the amount of at least \$1,000,000. Contractor shall list the City as an additional insured on endorsements issued under its liability insurance policy. Contractor shall require that all of its subcontractors list the City as an additional insured on endorsements issued under their respective liability insurance policies, with respect to the Services rendered under this Agreement.
 - b. Contractor Indemnification. Contractor shall indemnify and hold the City and its agents harmless from all claims of liability for injury or damage caused by any intentional or

negligent act or omission of Contractor and/or its agents and subcontractors arising out of or related to this Agreement.

- c. Contractor Workers' Compensation Insurance. Contractor shall purchase and maintain workers compensation insurance for all of its employees. In the alternative, assuming eligibility, Contractor may obtain a Workers' Compensation Coverage Waiver from the Utah Labor Commission. Contractor shall verify that all its subcontractors have purchased and do maintain workers compensation insurance for their employees or have obtained an exclusion, and shall indemnify the City against claims resulting from a failure to obtain and maintain the insurance.
 - d. Performance and Payment Bonds. Contractor shall obtain performance and payment bonds in form amount sufficient to the City.
 - e. Evidence of Contractor Insurance. Contractor shall provide written evidence of liability insurance, including all Contractor and subcontractor endorsements, workers compensation insurance or exclusion, and payment and performance bonds to the City within ten (10) days of the Effective Date. The City will not make any payments under this Agreement until it receives from Contractor the evidence required under this section.
 - f. Status Verification Indemnification. Contractor shall indemnify and hold the City and its agents harmless from all claims resulting from any violation of immigration status verification obligations contained in U.C.A. §63G-11-103 et seq.
 - g. Post-Retirement Release. Contractor shall release the City from all claims related to any alleged violation of State of Utah post-retirement employment rules, and shall complete and return to the City the attached certification and release.
 - h. Governmental Immunity. The City is a governmental entity subject to the Utah Governmental Immunity Act ("Act"; U.C.A. Chapter 63G-7), and does not waive any procedural or substantive defense or benefit provided by the Act or by comparative legislative enactment, including UCA §63G-7-604 regarding limitation of judgments. Any indemnity and insurance obligations incurred by the City under this agreement are expressly limited to the amounts identified in the Act.
7. Business License. If required by Tooele City Code §5-1-1 *et seq.*, Contractor shall obtain a Tooele City business license.
8. Complete Agreement. This Agreement is the only agreement or understanding between the parties, and may be modified or amended only by a written document signed by both parties.
9. Waiver of Jury Trial. The Parties irrevocably waive any and all right to trial by jury in any legal proceeding arising out of or relating to this contract and the transactions contemplated.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

TOOELE CITY CORPORATION

CONTRACTOR

Maresa Manzione, Tooele City Mayor

Signature

Print Name/Title: _____

Attest:

Shilo Baker, Tooele City Recorder

SEAL

Approved as to form:

Matthew C. Johnson, Tooele City Attorney

(Revised 01/08/2026)



UTAH RETIREMENT SYSTEMS POST-EMPLOYMENT/POST-RETIREMENT RESTRICTIONS ACT CERTIFICATION & RELEASE

Tooele City is a Utah Retirement System (URS) participating agency. As a participating agency, post-retirement employment/vendor/contractor rules apply. Post-retirement employment means returning to work either on our payroll or as a vendor/contractor for a URS participating employer following your retirement date with the Utah Retirement Systems. Different standards apply depending on whether you return to work within one year or after one year from your retirement date with URS.

You must separate from employment (including part-time and vendor/contractor arrangements) with any participating employer for one year following your retirement date with URS, unless eligible exclusions apply.

You are responsible for understanding post-retirement employment rules and ensuring there is no violation of such rules by providing services to Tooele City Corporation. **If you have any questions, call the URS office at 801-366-7770 or 800-695-4877 before you begin any work for or provide any services to Tooele City.**

CHECK APPLICABLE BOX:

- ☐ Contractor (a sole proprietor) certifies that he or she is NOT a Utah State Retirement Systems (URS) retiree and acknowledges that should he/she retire from the URS system in the future, he/she assumes all responsibility for compliance with post-retirement reemployment restrictions, notifications, and/or penalties that may occur at any time in the future.
- ☐ Contractor (on behalf of a partnership, LLC, company, or corporation) certifies that NO officer or principal is a Utah State Retirement Systems (URS) retiree and acknowledges that should he/she retire from the URS system in the future, he/she assumes all responsibility for compliance with post-retirement reemployment restrictions, notifications, and/or penalties that may occur at any time in the future.
- ☐ Contractor certifies that following contractor(s), officer(s) or principal(s) of the business ARE Utah State Retirement Systems (URS) retiree(s). Contractor further certifies that the URS office has been properly notified of post-retirement reemployment of such individuals. Contractor assumes all responsibility for compliance with post-retirement reemployment restrictions, notifications, and or/penalties that may occur at any time in the future if found to be in violation. URS Retirees:

Name: _____ Social Security Number: _____

Name: _____ Social Security Number: _____

[State law requires that the City, through Human Resources, provide such information to URS.]

As a condition of doing business with Tooele City, you hereby accept responsibility and waive all claims of joint liability against Tooele City for any violations of the URS post-retirement re-employment/vendor/contractor rules.

Contractor Signature

Date